



Third party application form for LLPs reporting into a private client's service

COUTTS ONLINE

Coutts

1. Existing Coutts Online private client's details

Enter the business name of the existing Coutts Online private client, together with their address, postcode and country details.

2. Third Party details

Enter the name of the Third Party LLP that is allowing the existing Coutts Online client access to their accounts. This LLP must be a different legal entity to the one named in Section 1.

3. Accounts to be added

Accounts will be added to the existing client. These accounts will be added with full payment capabilities or as Read Only depending on the box selected.

Select from the available options:

- All accounts of the Third Party named in Section 2 are to be added, **including** any accounts opened in the future.
- All accounts of the Third Party named in Section 2 are to be added, **excluding** any accounts opened in the future.
- Only the account(s) detailed – list here the accounts of the Third Party named in Section 2 and only these will be added.

4. Third Party Resolution

Complete the full name of the Third Party LLP, as specified in Section 2, who is allowing the existing Coutts Online client access to their accounts. Enter the date when the resolution was passed and enter the names of the individuals who were nominated at this meeting to sign the Coutts Online Third Party Application Form; these individuals must already be named on the current bank mandate. Insert the name of the existing Coutts Online client.

5. Declaration

The signatures entered here must be of the Chairman of the meeting and a designated member (who must be different individuals) to confirm that the resolution in Section 4 was duly passed and entered in the Minute Book of the LLP.

7. Authority (to be signed in accordance with the resolution in Section 4)

Copies of the Online Service Terms are available at coutts.com/onlineterms or from your Banker. The signature(s) required here are those of the individuals that have already been named in Section 4, and are already on the Third Party's current bank mandate.

Third party application form for LLP accounts reporting into a private client's service

COUTTS ONLINE

This Third Party Online Application form must be completed by any Third Party LLP who wishes to add their accounts to an existing Coutts Online client's service

How to complete this form

This Third Party Mandate must be completed in BLOCK CAPITALS using black ink and where marked * delete as appropriate, by any Third Party who wishes to add their accounts to an existing Coutts Online client. The Online Service Terms are available online for you to read and print. **These are important, please read them.** Please go to coutts.com/onlineterms or alternatively ask your Banker for a copy. The completed form should be returned to: **Coutts Online Team, Coutts & Co, FREEPOST LON20747, Trinity Quay, Bristol BS2 0FA.**

1. Existing Coutts Online private client's details

Client name

Address line 1

Address line 2

Address line 3

Post code

Country

2. Third Party details

Business name

3. Accounts to be added

The Third Party accepts the Online Service Terms and instructs the Bank to include all account(s)/all future account(s) or only the account(s) detailed below within the existing client's Coutts Online service. All accounts will be added to the private client with full transaction capability, or Read Only depending on the box selected below.

For any changes to these preferences, and/or to add future accounts where this preference has not been selected, the client is required to provide the Bank with confirmation in writing.

All accounts including all future accounts opened Read only Full access

All accounts excluding all future accounts opened Read only Full access

Only the account(s) detailed below:

Account name

Account number Read only Full access

Account name

Account number Read only Full access

Account name

Account number Read only Full access

Third party application form for LLP accounts reporting into a private client's service

Account name

Account number Read only Full access

Account name

Account number Read only Full access

4. Third Party Resolution

Important note – The individual(s) named in the resolution must also be named in the mandate held by the Bank.

• Certificate

I/We* certify that this resolution was duly passed at a meeting of the LLP members of

(insert full name of LLP)

held on

• Resolution

'It was resolved that

(Name of individual)

and

(Name of individual)

is/are* authorised to:

- complete and sign the Coutts Online Third Party Application Form for provision of the Coutts Online service; and
- instruct the Bank to disclose information relating to its accounts to

(the existing Coutts Online client)

- accept the Online Service Terms, on behalf of the LLP'

5. Declaration, to be signed by two individuals

The Chairman of the Meeting

Signature Date

Name

The designated member

Signature Date

Name

6. Your information

We will use your information in accordance with the clause headed 'Your information' which forms part of the Conditions of Use of your existing Coutts Business Current Account agreement with us. If you require a copy of that clause, please contact your Banker.

In the clause above, 'you' and 'your' extends to any individual who has supplied us with personal information in relation to the Account(s).

7. Authority (to be signed in accordance with the resolution in Section 4)

Any Authorised Persons named below must also be named in the Third Party mandate held by the Bank.

The Coutts Online client has completed a Coutts Online Application Form for the provision of internet banking services by Coutts.

The Online Service Terms allow the Coutts Online user to include a third party's account(s) within their Coutts Online service and to provide instructions (including payment instructions) in relation to the third party's account(s), where this access has been provided.

The Online Service Terms are available online for you read and print. These are important, please read them. To access these go to coutts.com/onlineterms or alternatively please ask your Banker for a copy.

This Third Party Mandate will continue until the Third Party gives written notice to the Bank cancelling the mandate.

The Third Party makes the following declaration:

We have read and agree the Online Service Terms, a copy of which is available to read and download from the website coutts.com/onlineterms. This authority will apply to all future accounts unless we advise you in writing to the contrary.

Signed in accordance with the authority held by the Bank

Signature Date

Name

Position

Signature Date

Name

Position

Signature Date

Name

Position

Signature Date

Name

Position

For Coutts Digital Helpdesk use only

Contract number Initials