

Third party application form for limited liability partnerships

COUTTS ONLINE

| Coutts

1. Existing Coutts Online client's details

Enter the business name of the existing Coutts Online client, together with their address, postcode and country details.

2. Third Party details

Enter the name of the Third Party business that is allowing the existing Coutts Online client access to their accounts. This business must be a different legal entity to the one named in Section 1.

3. Accounts to be added

Accounts will be added to the administrators of the existing service with full payment capabilities, **including confidential rights**, or Read Only depending on the box selected.

Select from the available options:

- All accounts of the Third Party named in Section 2 are to be added, **including** any accounts opened in the future.
- All accounts of the Third Party named in Section 2 are to be added, **excluding** any accounts opened in the future.
- Only the account(s) detailed list here the accounts of the third party named in Section 2 and only these will be added.

4. Third Party Resolution

Complete the full name of the Third Party LLP, as specified in Section 2, who is allowing the existing Coutts Online client access to their accounts. Enter the date when the resolution was passed and enter the names of the individuals who were nominated at this meeting to sign the Coutts Online Third Party Application Form; these individuals must already be named on the current bank mandate. Insert the business name of the existing Coutts Online client.

5. Declaration

The signatures entered here must be of the Chairman of the meeting and a designated member (who must be different individuals) to confirm that the resolution in Section 4 was duly passed and entered in the Minute Book of the Company.

7. Authority (to be signed in accordance with the resolution in Section 4)

Copies of the Online Service Terms are available at coutts.com/onlineterms or from your Banker.

We would draw your attention to clause 1, paragraph C. (Appointment of User(s) and Administrator(s)), which outlines the responsibilities of the administrator and, in particular, their ability to allocate access to the account(s) to other users. The signature(s) required here are those of the individuals that have already been named in Section 4, and are already on the Third Party's current bank mandate.

COUTTS ONLINE

This Third Party Online Application form must be completed by any Third Party who wishes to add their accounts to an existing Coutts Online client's service

How to complete this form

This Third Party Mandate must be completed in BLOCK CAPITALS using black ink and where marked * delete as appropriate, by any Third Party who wishes to add their accounts to an existing Coutts Online client. The Online Service Terms are available online for you to read and print. **These are important, please read them**. Please go to coutts.com/onlineterms or alternatively ask your Banker for a copy. The completed form should be returned to: **Coutts Online Team, Coutts & Co, FREEPOST LON20747, Trinity Quay, Bristol BS2 0FA.**

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1. Existing Coutts Online client's details

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Business name		
Business address		
	Post code	
Country		
2. Third Party details		
Business name		
the account(s) detailed belo	ts the Online Service Terms and instructs the Bank to include all account(s)/all future account(s) or o w within the existing client's Coutts Online service. All accounts will be added to all administrators w ncluding confidential rights or Read Only, depending on the box selected below.	
client. For any changes to th	tes that administrators may be subject to change and this is under the control of the existing Coutts Or ese preferences, and/or to add future accounts where this preference has not been selected, the client c with confirmation in writing.	
All accounts including all f	iture accounts opened Read Only Full access	
All accounts excluding all f	uture accounts opened Read Only 🔀 Full access 🗵	
Only the account(s) detailed	l below:	
Account name		
Account number	Read Only Full access	
Account name		
Account number	Read Only Full access	
Account name		
Account number	Read Only Full access	

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Account name				
Account number	Read only Full access			
Account name				
Account number	Read only Full access			
4. Third Party Resoluti Important note – The in	on dividual(s) named in the resolution must also be named in the mandate held by the Bank.			
• Certificate				
	We certify that this resolution was duly passed at a meeting of the LLP members of			
	(insert full name of LLP)			
	D D M M Y Y Y			
held on				
• Resolution				
'It was resolved that				
it was resolved that	(Name of individual)			
	and			
	(Name of individual)			
are authorised to:	 complete and sign the Coutts Online Third Party Application Form for provision of the Coutts Online service; and instruct the Bank to disclose information relating to its accounts to 			
	(the existing Coutts Online client) – accept the Online Service Terms, on behalf of the LLP.			
5. Declaration, to be sig The Chairman of the me				
The Chairman of the me				
Signature	Date			
Name				
The designated member				

6. Your information

Signature

Name

We will use your information in accordance with the clause headed 'Your information' which forms part of the Conditions of Use of your existing Coutts Business Current Account agreement with us. If you require a copy of that clause, please contact your Banker.

Date

In the clause above, 'you' and 'your' extends to any individual who has supplied us with personal information in relation to the Account(s).

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7. Authority

Any Authorised Persons named below must also be named in the Third Party mandate held by the Bank.

The Coutts Online client has completed a Coutts Online Application Form for the provision of internet banking services by Coutts.

The Online Service Terms allow the Coutts Online user to include a third party's account(s) within their Coutts Online service and to provide instructions (including payment instructions) in relation to the third party's account(s), where this access has been provided.

The Online Service Terms are available online for you to read and print. These are important, please read them. To access these go to coutts.com/onlineterms or alternatively please ask your Banker for a copy.

This Third Party Mandate will continue until the Third Party gives written notice to the Bank cancelling the mandate.

The Third Party makes the following declaration:

We have read and agree the Online Service Terms, a copy of which is available to read and download from the website coutts.com/onlineterms. We note clause 1, paragraph C. (Appointment of User(s) and Administrator(s)), of those Terms which outlines the responsibilities of the administrator and in particular their ability to allocate access to the account(s) to other users and this authority will apply to all future accounts unless we advise you in writing to the contrary.

Signed in accordance with the authority held by the Bank

Signature		D D M M Y Y Y Y		
Name				
Position				
Signature		D D M M Y Y Y Y		
Name				
Position				
Signature				
Name				
Position				
Signature				
Name				
Position				
For Coutts Digital Helpdesk use only				
Contract number	Initials			

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